

Salhouse C of E Primary School

Executive Headteacher: Mrs Hayley Sonnex

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9th July 2024

Dear Parents/Carers,

I am writing to share some additional information for September.

In order to meet DfE requirements for the 32.5 hour school week we need to increase the length of our school day. From September our school day will start at 8.40am. The gates will open at 8.30am and children can go straight into class. Staff will be in classrooms at 8.30am. The gates will close promptly at 8.40am when registration starts and any children arriving after this time will need to go through the front office. Registers will close at 8.55am and any children arriving after this time will be marked as late.

The school day will still end at 3.10pm but we are going to change our collection arrangements. The gates will open at 3.05pm and parents will be asked to come through the gates and wait outside the grass/playground nearest to your child's classroom until your child is released by their teacher. Please can we ask that you collect your youngest child first. Everyone will leave through the same gates and nobody will exit via the staff carpark. Children who are in Year 5 and 6 do have the option to walk home alone but parental consent will need to be gained in writing.

From September the main teaching assistants supporting each class will be as follows:

Coots - Mrs Watson (mornings) Mrs Fisher (afternoons)

Bitterns - Mrs Holmes (Mon-Wed) and Ms Stewart (Thur-Fri)

Kingfishers - Mrs Cooper

Grebes - Miss Johnson

Herons - Miss MacTavish (mornings) and Mrs Ryan/Mrs Feeley (afternoons)

In September we will be inviting you into school to meet your child's class teacher and see their learning environment. It will also give you an opportunity to ask any questions. Mr Emmens and I will also be at these meetings. The meetings will take place at the end of the school and the dates are as follows:

Coots Monday 9th September

Bitterns Tuesday 10th September

Kingfishers Wednesday 11th September

Grebes Thursday 12th September

Herons Friday 13th September

Respect | **Responsibility** | **Courage** | **Trust** | **Perseverance** | **Compassion**



We are all very excited about September and are looking forward to many positive changes. I would like to take this opportunity to wish you all a wonderful summer holiday when it arrives. On behalf of all the staff here at Salhouse I would like to thank you all for your support this year.

Yours sincerely,



Mrs Hayley Sonnex

Executive Headteacher

Neatishead, Salhouse & Fleggburgh Federation

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